

**MINUTES OF THE REGULAR MEETING  
OF THE BEVERLY HOUSING AUTHORITY, CITY OF BEVERLY  
HELD ON FEBRUARY 20, 2020  
IN THE BEVERLY HOUSING AUTHORITY OFFICE CONFERENCE  
ROOM  
7:00 PM**

The Pledge of Allegiance and the Sunshine Law was recited.

Upon roll call, the following Commissioners were present:  
John Haaf, Sarah Richards, Randy Miller and via Phone Cynthia Miller

**MINUTES:**

Minutes from the January 16, 2019 meeting were reviewed

Discussion followed

Motion to accept minutes, made by: Mr. R. Miller

Seconded by: Mrs. S. Richards

Upon roll call                      4 Ayes                      0 Nays                      0 Abstains

**FINANCE: Ratify checks written for January 2020 and February 2020**

Discussion followed

Bills to be ratified for the months of January 2020 and February 2020

Check #'s 12952-12976

Motion to ratify bills for January 2020 and February 2020

Made by: Mr. R. Miller

Seconded by: Mrs. S. Richards

Upon roll call                      4 Ayes                      0 Nays                      0 Abstains

**TENANTS ACCOUNTS RECEIVABLE:**

**MONTH OF FEBRUARY 2020**

**Questions:**    rent listed for unit 157--                      This tenant is paying flat rate as income warrants  
Flat rate for a 3 bedroom is \$1131.00

Discussion followed

Received, Accepted as reviewed, Approved to be filed

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**RESOLUTION 2020-1**

**CAPITAL FUND PLAN BUDGET**

Revised wording for resolution completed.

This Resolution was TABLED from January 2020 meeting. Revision of wording in the Resolution was requested by the Commissioners.

Motion to accept revised wording and approve resolution, made by: Mrs. S. Richards  
Seconded by: Mr. R. Miller

Upon roll call                      4 Ayes              0 Nays              0 Abstains

**RESOLUTION 2020-1**

**DEFINITION OF SIGNIFICANT  
AMENDMENT & SUBSTANTIAL  
DEVIATION MODIFICATION  
TO THE 5 YEAR PLAN**

Motion to approve resolution, made by: Mrs. S. Richards  
Seconded by: Mr. R. Miller

Upon roll call                      4 Ayes              0 Nays              0 Abstains

**RESOLUTION 2020-3**

**CIVIL RIGHTS**

Motion to approve resolution, made by: Mr. R. Miller  
Seconded by: Mrs. C. Miller

Upon roll call                      4 Ayes              0 Nays              0 Abstains

**RESOLUTION 2020-4**

**CERRIFICATION OF  
COMPLIANCE WITH PHA  
PLANS AND RELATED  
REGULATIONS NEWARD HUD  
OFFICE**

Motion to approve resolution, made by: Mr. C. Miller  
Seconded by: Mrs. S. Richards

Upon roll call                      4 Ayes              0 Nays              0 Abstains

**RESOLUTION 2020-5**

**CAPITAL FUND 5 YEAR PLAN**

**QUESTION:** Mr. Haaf-What is the accrued compensated absences consist of?

Mr. Centinaro explained that it is the accrued leave for the employees.

Motion to approve resolution, made by: Mr. R. Miller  
Seconded by: Mrs. S. Richards

Upon roll call                      4 Ayes              0 Nays              0 Abstains

**RESOLUTION 2020-6      2019 AUDIT**

Motion to approve resolution, made by: Mr. R. Miller  
Seconded by: Mrs. S. Richards

Upon roll call                      4 Ayes              0 Nays              0 Abstains

**FINANCIAL STATEMENTS:**

**DIRECTORS REPORT:**

Mr. Centinaro explained that the BHA had been notified of a new program at the Beverly City School for toddlers 3 and 4 years old. Mr. Centinaro attended a meeting held to discuss this program. Mr. Centinaro said, "that he thinks that the program will be beneficial for the tenants of the Beverly Housing Authority and for the City of Beverly as a whole."

Discussion followed:

**MOTION TO ADJOURN:**

Made by: Mrs. S. Richards

Seconded by: Mrs. C. Miller

Meeting adjourned at 7:30 pm

Minutes submitted by;

\_\_\_\_\_  
Gary J Centinaro

\_\_\_\_\_  
Date: