

**MINUTES OF THE REGULAR MEETING
OF THE BEVERLY HOUSING AUTHORITY, CITY OF BEVERLY
HELD ON FEBRUARY 17, 2022
IN THE BEVERLY HOUSING AUTHORITY OFFICE CONFERENCE
ROOM
7:00 PM**

The Pledge of Allegiance and the Sunshine Law was recited.

Upon roll call, the following Commissioners were present:

Present at meeting were: John Haaf and Randy Miller attended the meeting, Sarah Richards and Cynthia Hall Miller, by phone.

MINUTES:

Minutes from the DECEMBER 11, 2021 meeting were reviewed

Discussion followed

Motion to accept minutes, made by: Mr. R. Miller

Seconded by Mrs. S. Richards

Upon roll call 4 Ayes 0 Nays 0 Abstains

NO meeting January 2022

FINANCE: Ratify checks written for December 2021, January 2022, February 2022

Discussion followed

Bills to be ratified for the months of Dec. 2021 and Jan. 2022 and Feb. 2022

Check #'s 13569-13637

Motion to ratify bills for, December 2021, January 2022 and February 2022

Made by: Mr. R. Miller

Seconded by: Mrs. S. Richards

Upon roll call 4 Ayes 0 Nays 0 Abstains

TENANTS ACCOUNTS RECEIVABLE:

Discussion followed: Mrs. C. Miller asked if the BHA office has made an attempt to contact the tenants with outstanding balances. Mr. Centinaro explained that the office had indeed reached out to the tenants and asked for them to come into the office and discuss the situation and try to resolve the problem.

Accept and file the tenants accounts report

UNFINISHED BUSINESS

NEW BUSINESS

RESOLUTION 2022-1

CAPITAL FUND PLAN

Dates on the resolution has to be changed.

Made by: Mr. R. Miller

Seconded by: Mrs. S. Richards

Upon roll call 4 Ayes 0 Nays 0 Abstains

RESOLUTION 2022-2

CIVIL RIGHTS RESOLUTION

Made by: Mrs. S. Richards

Seconded by: Mr. R. Miller

Upon roll call 4 Ayes 0 Nays 0 Abstains

RESOLUTION 2022-3

WRITE OFF OF TENANT ACCOUNTS

Dates on the resolution has to be changed.

Made by: Mrs. C. Miller

Seconded by: Mr. R. Miller

Upon roll call 4 Ayes 0 Nays 0 Abstains

FINANCIAL STATEMENTS:

QUESTION: Sarah Richards, why do we not have financial reports.

Mr. Centinaro, explained that the reports are quarterly now. He would look into getting a report.

DIRECTORS REPORT:

Mr. Centinaro explained that he would like to purchase cameras for the Beverly Housing Authority. He has been looking into this and will report on his findings.

Discussion followed.

Mr. Centinaro discussed the upcoming COVID Vaccination clinic to be held here at the office. It was mentioned that the BHA should reach out to the area churches and forward the flyer to them so more people could be notified.

Motion to adjourn meeting:

Made by: Mr. H. Robertson

Seconded by: Mr. R. Miller

Meeting adjourned at 7:28 pm

Minutes submitted by;

Gary J Centinaro

Date: