

**MINUTES OF THE REGULAR MEETING  
OF THE BEVERLY HOUSING AUTHORITY, CITY OF BEVERLY  
HELD ON OCTOBER 19, 2023  
IN THE BEVERLY HOUSING AUTHORITY OFFICE CONFERENCE  
ROOM  
7:00 PM**

The Pledge of Allegiance and the Sunshine Law was recited.

Upon roll call, the following Commissioners were present:

Present at meeting were: John Haaf, Randy Miller, Cynthis Miller.

And Sarah Richards

**NO meeting September 2023**

**MINUTES:**

Minutes from the June 15, 2023 meeting were reviewed

Discussion followed

Mrs. C. Miller objected to the minutes of May 2023 at the June 2023 meeting and at the October 2023 meeting, pertaining to the 2022 Pilot for Taxes.

After discussion, the statement should read, Mr. Centinaro agreed to correct the pilot as to the amount in the 2022 pilot, for the fiscal year ending 9/30/2022.

Commissioners making the motions accept the amendment.

Motion to accept minutes, made by: Mrs. S Richards

Seconded by: Mr. R. Miller

Upon roll call                      4 Ayes                      0 Nays                      0 Abstains

**FINANCE:   Ratify checks written** for July, August, September and October 2023.

Discussion followed

Bills to be ratified for the months of July 2023

Check #'s 14100-14139

Bills to be ratified for the month of August 2023

Check #'s 14140-14184

Bills to be ratified for the month of September 2023

Check #'s 14185-14202

Bills to be ratified for the month of October 2023

Check #'s 14203-14235

Motion to ratify bills for July, August, September and October 2023  
Check #s 14100-14235 excluding Check # 14225

Made by: Mr. R. Miller

Seconded by: Ms. S. Richards

Upon roll call            4 Ayes            0 Nays            0 Abstains

Motion to ratify bill  
check # 14225

Made by: Ms. S. Richards

Seconded by: Mr. J. Haaf

Upon roll call            3 Ayes            0 Nays            1 Abstains

### **TENANTS ACCOUNTS RECEIVABLE:**

Discussion Followed

Accept and file the tenants accounts report

### **UNFINISHED BUSINESS**

### **NEW BUSINESS:**

#### **Motion of consent**

Made by: Mrs. C. Miller

Seconded by: Mrs. S. Richards

Upon roll call            4 Ayes            0 Nays            0 Abstains

### **CONSENT MOTION TO CONSOLIDATE RESOLUTIONS**

Consent Motion to include Resolution for Beverly Housing Authority Services  
Contracts        #'s 9, 10, 11, 12

**RESOLUTION 2023-9**  
**RESOLUTION 2023-10**  
**RESOLUTION 2023-11**  
**RESOLUTION 2023-12**

**LEGAL CONTRACT**  
**FEE ACCOUNTANT**  
**ARCHITECTURAL SERVICES**  
**AUDIT SERVICES FOR 2022 CLOSING**  
**ACCOUNTS**

Consent Motion Made by: Mrs. C. Miller

Seconded by:            Mrs. S. Richards

Upon roll call:            4 Ayes            0 Nays            0 Abstains

**RESOLUTION 2023-13      COMMISSIONERS CALENDAR**

Motion to accept calendar

Made by: Mrs. S. Richards

Seconded by: Mrs. C. Miller

Upon roll call:                      4   Ayes              0   Nays              0   Abstains

**RESOLUTION 2023-14      BANKING INSTITUTES  
   BANK OF AMERICA  
   WSFS BANK**

Motion to accept banking institutes

Made by: Mr. R. Miller

Seconded by: Mrs. S. Richards

Upon roll call:                      4   Ayes              0   Nays              0   Abstains

**RESOLUTION 2023-15      EXISTING POLICIES AND CONTRACTS**

Motion to accept existing policies and contracts by: \_\_\_\_\_

Made by: Mrs. S. Richards

Seconded by: Mrs. C. Miller

Upon roll call:                      4   Ayes              0   Nays              0   Abstains

**RESOLUTION 2023-16      DESIGNATION OF LEGAL NEWSPAPER  
   BURLINGTON COUNT TIMES/COURIER TIMES**

Motion to accept legal newspapers:

Made by: Mrs. C. Miller

Seconded by: Mrs. S. Richards

Upon roll call:                      4   Ayes              0   Nays              0   Abstains

**FINANCIAL STATEMENTS:** FINANCIAL STATEMENTS FOR MONTHS OF  
FEBRUARY, MARCH, AND APRIL 2023.

File as read:

**DIRECTORS REPORT:**

Motion to adjourn meeting:

Made by: Mrs. C. Miller

Seconded by: Mrs. S. Richards

Meeting adjourned at 8:02 pm

Minutes submitted by;

\_\_\_\_\_  
Gary J Centinaro

\_\_\_\_\_  
Date: