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MINUTES OF THE REGULAR MEETING
OF THE BEVERLY HOUSING AUTHORITY, CITY OF BEVERLY
HELD ON NOVEMBER 16, 2023
IN THE BEVERLY HOUSING AUTHORITY OFFICE CONFERENCE
ROOM
7:00 PM

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The Pledge of Allegiance and the Sunshine Law was recited.

Upon roll call, the following Commissioners were present:
        Present at meeting were: John Haaf, Sarah Richards, Cynthia Miller.
        And Hal Robertson.

MINUTES:
Minutes from the October 19, 2023 meeting were reviewed

        Discussion followed

Motion to accept minutes, made by: Mr. H. Robertson
Seconded by: Mrs. C. Miller
Upon roll call   4 Ayes   0 Nays   0 Abstains

FINANCE: **Ratify checks written** for October 2023 and November 2023.

Discussion followed

        Bills to be ratified for the month of October 2023
           Check #'s 14236-14242

        Bills to be ratified for the month of November 2023
           Check #'s 14243-14262

Motion to ratify bills for October 2023 and November 2023
        Check #s 14236-14262
Made by: Mr. C. Miller
Seconded by: Ms. S. Richards

Questions: C. Miller- Check # 14237 John Haaf- Training
                                14242 Gary Centinaro- SAGE-
                                14260 John Berry
Answers: Training is the AC Conference that was attended by John Haaf
        Sage is the computer program used in the office
        John Berry, outside maintenance hired to replace kitchen floor in apartment.

Questions: S. Richards- Check # 14260   purchase of new heating and air
conditioning units for the Office

Upon roll call   3 Ayes   0 Nays   1 Abstains

TENANTS ACCOUNTS RECEIVABLE:

Discussion Followed

   Accept and file the tenants accounts report

UNFINISHED BUSINESS: Bids for contracts for major jobs at the apartments.

   Bid for the sewer line replacement and Bid for the exterior repairs of the window sealing and the building repairs were submitted and opened.

   The contracts for both these jobs have been awarded.

Discussion followed

NEW BUSINESS:

FINANCIAL STATEMENTS:

DIRECTORS REPORT:

Motion to adjourn meeting:

Made by: Mrs. C. Miller
Seconded by: Mr. H. Robertson

Meeting adjourned at 7:57 pm

Minutes submitted by;

_____   _____

Gary J Centinaro   Date: