

**MINUTES OF THE REGULAR MEETING
OF THE BEVERLY HOUSING AUTHORITY, CITY OF BEVERLY
HELD ON FEBRUARY 20, 2025
IN THE BEVERLY HOUSING AUTHORITY OFFICE CONFERENCE
ROOM
6:00PM**

The Pledge of Allegiance and the Sunshine Law was recited.

Upon roll call, the following Commissioners were present:

Present at meeting were: John Haaf, Randy Miller, Hal Robertson
And Cynthia Miller

MINUTES:

Minutes from the January 16, 2025 meeting were reviewed

Discussion followed

Motion to accept minutes, made by: Mr. R. Miller

Seconded by: Mr. H Robertson

Upon roll call 4 Ayes 0 Nays 0 Abstains

FINANCE: Ratify checks written for January 2025 and February 2025.

Discussion followed

Bills to be ratified for the months of January 2025

Check #'s 14721-14737

Bills to be ratified for the month of February 2025

Check #'s 14738-14759

Questions-Statements

Questions 1. Cynthia Miller, check # 14730, Gary Centinaro for 1099 filing

Answer The program that is used to compose and send the 1099's only
accept payment by credit card and the BHA does not have a credit card so Mr. Centinaro
uses his credit card and, then is reimbursed by the BHA.

2. Cynthis Miller, check # 14742, Gary Centinaro for Larson Door
parts. This company does the same, they only accept credit cards for orders. Mr.
Centinaro uses his credit card and is reimbursed.

3. Cynthia Miller, check 14744, Malamut & Associates, this is for
legal services completed by David Serlin, ESQ. The service was for consultation for pet
policy and for tenant bankruptcy case.

4. Randy Miller, check 14722, Gilson Software, this was for the
service and the programs used by the BHA office for tenant accounts.

Discussion followed:

Motion made by: Mr. R. Miller
Seconded by: Mr. H Robertson
interjection

Upon roll call: 4 Ayes 0 Nays 0d Abstain

UNFINISHED BUSINESS

NEW BUSINESS: RESOLUTION 2025-4 AUDIT

Discussion followed: Audit was approved

Motion made by: Mrs. C. Miller
Seconded by: Mr. H. Robertson

RESOLUTION 2025-5 CERTIFICATION OF COMPLIANCE

Discussion followed

Motion made by: Mrs. C. Miller
Seconded by: Mr. H. Robertson

Upon roll call: 4 Ayes 0 Nays 0 Abstains

RESOLUTION 2025-6 FUND COMMISSIONER

Discussion followed

Motion made by: Mrs. C. Miller
Seconded by: Mr. H. Robertson

Upon roll call: 4 Ayes 0 Nays 0 Abstains

PUBLIC HOUSING CRIME REPORT,

 This report was presented to the Beverly Police Department and filled out by the same. A copy was provided to each Commissioner to show the statistics for this Housing Authority

Discussion followed Report accepted as presented

FINANCIAL STATEMENTS:

Financial Statements for December 2024 were reviewed and accepted to be filed.

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TENANT AND PUBLIC COMMENT:

TENANTS ACCOUNTS RECEIVABLE:

Tenants accounts were reviewed.

Discussion followed

Accept and file the tenants accounts report

COMMISSIONERS COMMENTS

DIRECTORS REPORT:

Motion to adjourn meeting:

Made by: Mr. H. Robertson

Seconded by: Mr. R. Miller

Meeting adjourned at 7:14 pm

Minutes submitted by;

Gary J Centinaro

Date: